

## SDG LOCAL NETWORK WORKSHOP REPORT

Please complete and return this report form for each event no later than one month following the event. All moneys due SDG must be submitted at this time. Submit this to your assigned Board Consultant by e-mail or postal mail.

Local Network: \_\_\_\_\_

Guild Representative: \_\_\_\_\_

Local Coordinator: \_\_\_\_\_

Event Name/Theme: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Faculty/Presenter(s): \_\_\_\_\_  
\_\_\_\_\_

### Registration Fees:

Mbr - \$ \_\_\_\_\_ Non-Mbr - \$ \_\_\_\_\_ Youth - \$ \_\_\_\_\_

Senior- \$ \_\_\_\_\_ Other - \$ \_\_\_\_\_

# SDG Members Attending: \_\_\_\_\_

#Non-members Attending: \_\_\_\_\_

### Income & Expenses:

Faculty Fee: \$ \_\_\_\_\_

Facility Fee: \$ \_\_\_\_\_

Other income: \$ \_\_\_\_\_

Total Event Income: \$ \_\_\_\_\_

Total Event Expense: \$ \_\_\_\_\_

Did you use any SDG seed/credit line monies for this event?    Yes            No

Do you have your own \$250 seed money set aside for your next event?    Yes            No

Event Profit/Loss: \$ \_\_\_\_\_

50% profit for SDG    \$ \_\_\_\_\_

### Comments:

When and what is your next planned event? \_\_\_\_\_

Newsletters: \_\_\_\_\_

Do you have your own Local Network Facebook site and/or web site? Please give addresses:

\_\_\_\_\_

Report prepared by: \_\_\_\_\_ Phone: \_\_\_\_\_